

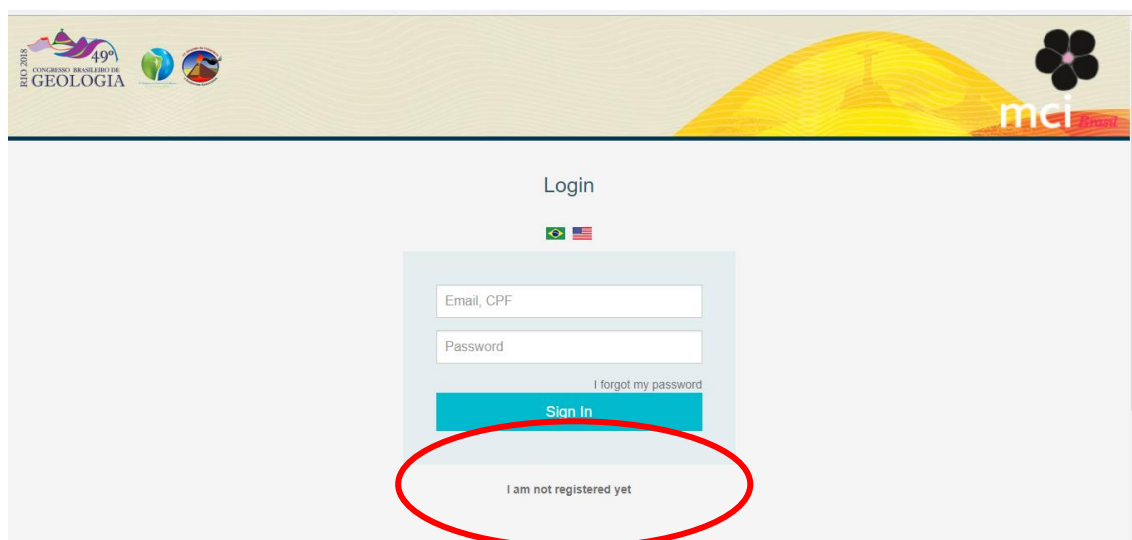
1. Visit <https://www.49cbg.com.br/envio-de-resumos.php> and select the option “Clique aqui para enviar seu resumo/Submit abstract”

Figure 1: Menu envio de resumos 49º CBG



2. On the login page in the submission system select the option “I am not registered yet”

Figure 2: Login submission system



3. Fill in the new registration form and select the option “Continue”.

Figure 3: New registration form

NEW REGISTRATION

Nationality: *
Please select

Name

CPF (Only for Brazilians)

Gender

email

Password

Confirm password

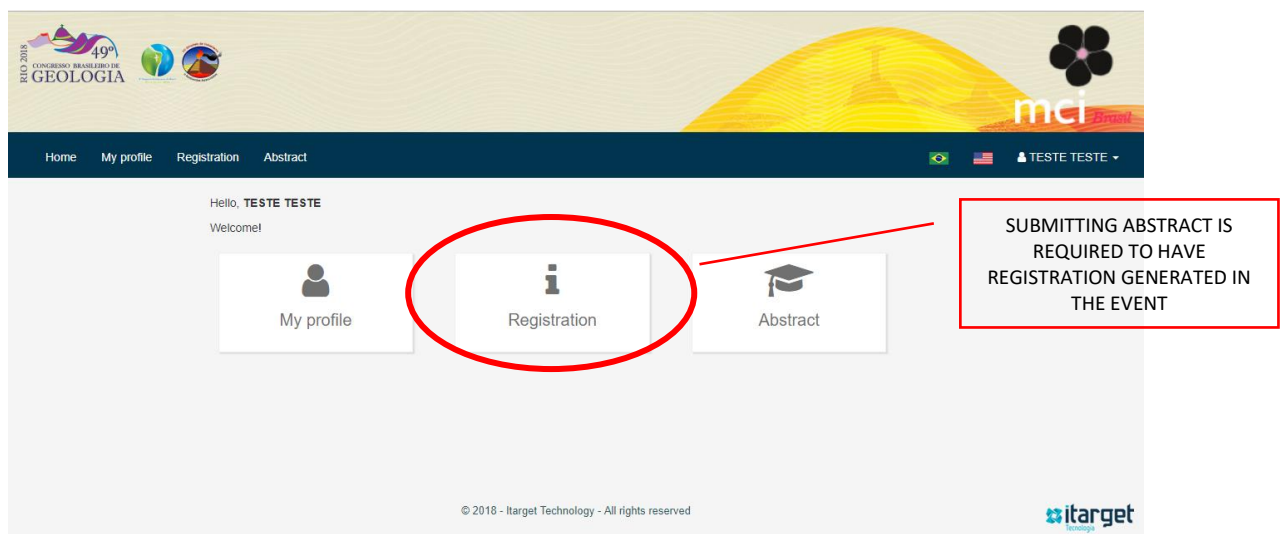
☐ I would like to receive promotional information by email

Continue

FILL OUT NEW REGISTRATION FORM

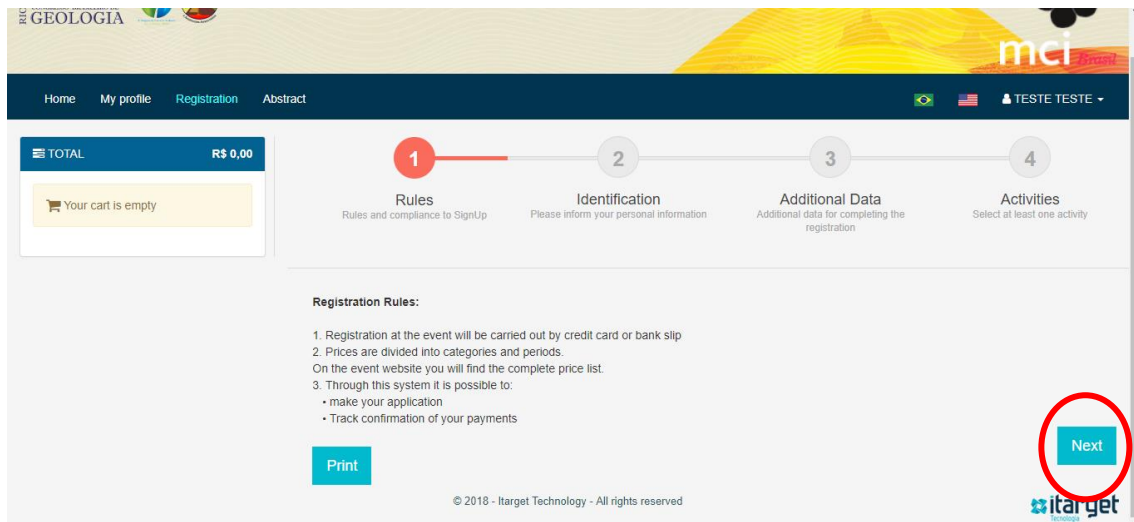
4. To submit an abstract it is necessary to generate a registration in the event, select the "Registration" option to proceed with the registration.

Figure 4: Homepage abstract system



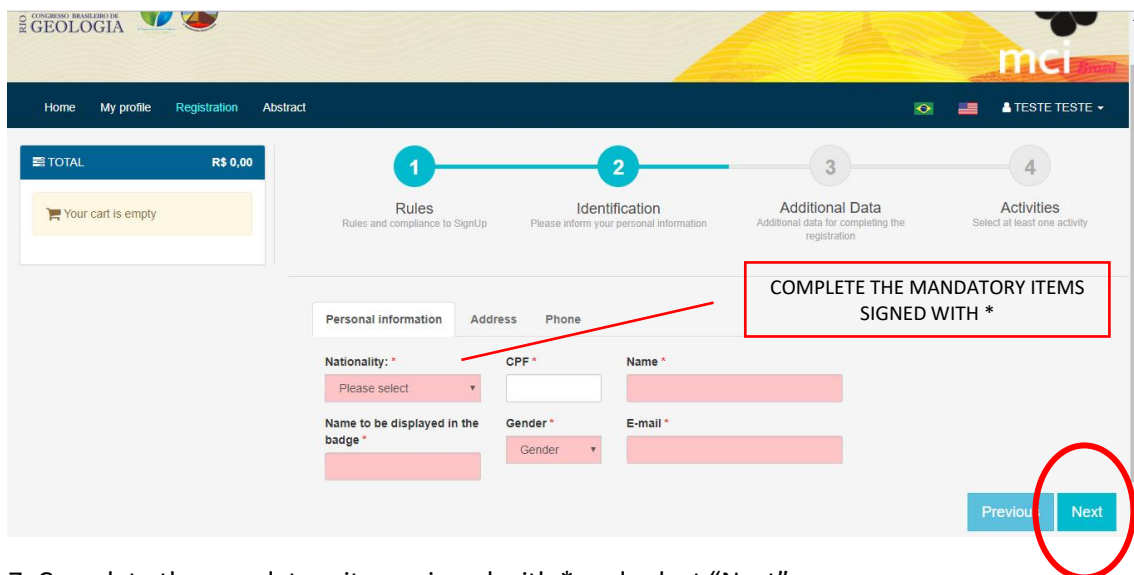
5. The registration will be done in four steps, select "Next" to proceed:

Figure 5: Step-by-step registration



6. Complete the mandatory items signed with * and select “Next”

Figure 6: Step-by-step registration



7. Complete the mandatory items signed with * and select “Next”

Figure 7: Step-by-step registration

Home My profile Registration Abstract

TOTAL R\$ 0,00

Your cart is empty

1 Rules Rules and compliance to SignUp

2 Identification Please inform your personal information

3 Additional Data Additional data for completing the registration

4 Activities Select at least one activity

Personal information Address Phone

Country * ZIP CODE * Address: number, street, complement

Please select CEP

COMPLETE THE MANDATORY ITEMS SIGNED WITH *

Previous Next

https://congresso.mcibrazil.itarget.com.br/estacao/inscricoes/inscrever/evento/21#step-3

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8. Complete the mandatory items signed with * and select “Next”

Figure 8: Step-by-step registration

Home My profile Registration Abstract

TOTAL R\$ 0,00

Your cart is empty

1 Rules Rules and compliance to SignUp

2 Identification Please inform your personal information

3 Additional Data Additional data for completing the registration

4 Activities Select at least one activity

Personal information Address Phone

Type * Classification * Country Code * Area code + Phone *

Please select Please select

+ Add Another

COMPLETE THE MANDATORY ITEMS SIGNED WITH *

Previous Next

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9. Complete the mandatory items signed with * and select “Next”

Figure 9: Step-by-step registration

Home My profile Registration Abstract

TOTAL R\$ 0,00

Your cart is empty

1 Rules Rules and compliance to SignUp

2 Identification Please inform your personal information

3 Additional Data Additional data for completing the registration

4 Activities Select at least one activity

Registration category *
Please select

Professional Area *

Institution

Previous Next

COMPLETE THE MANDATORY ITEMS SIGNED WITH *

10. The amount of your registration will be selected according to the category chosen. Do not worry, the payment of your registration will not be required for submitting abstract. Select the "Check out" option.

Figure 10: Step-by-step registration

TOTAL R\$ 930.00

REGISTRATION FEE	R\$ 930.00
Total	R\$ 930.00

1 Rules Rules and compliance to SignUp

2 Identification Please inform your personal information

3 Additional Data Additional data for completing the registration

4 Activities Select at least one activity

Confirm below the activities available for the category .

REGISTRATION FEE

REGISTRATION FEE

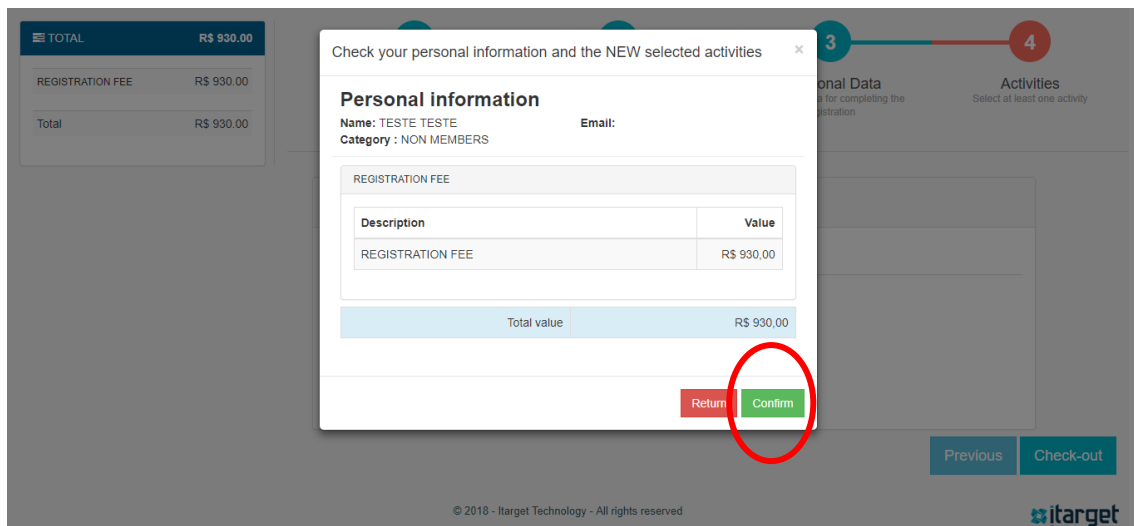
☒ R\$ 930.00

Previous Check-out

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11. Confirmation of the amount of your registration will be requested. Select "Confirm".

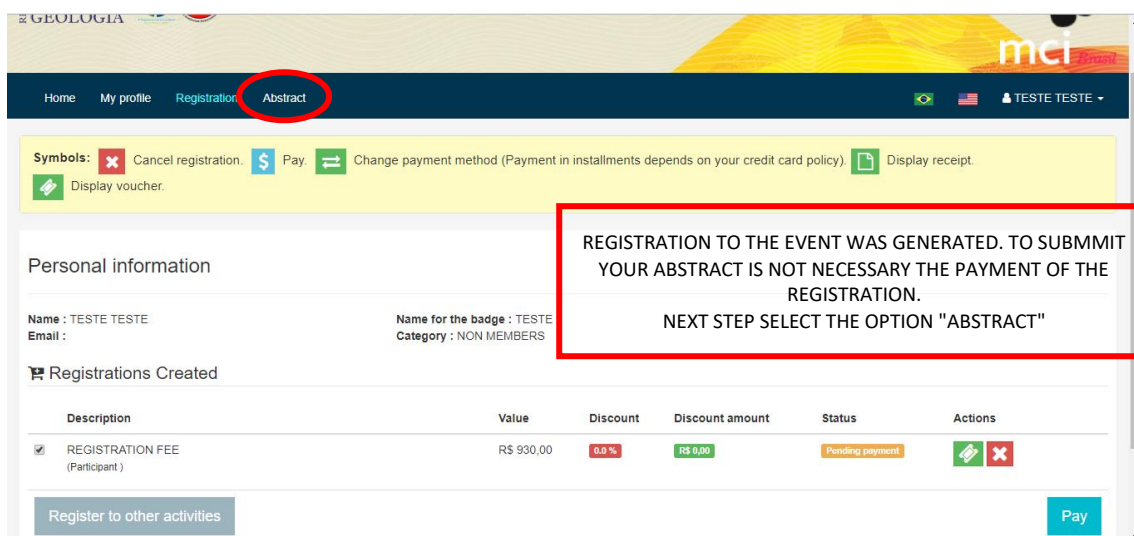
Figure 11: Step-by-step registration



12. Your registration in the event was generated, so be calm because no ticket was generated for payment. Payment for your registration may be made eventually after the approval information of your abstract. Next, select "Abstract".

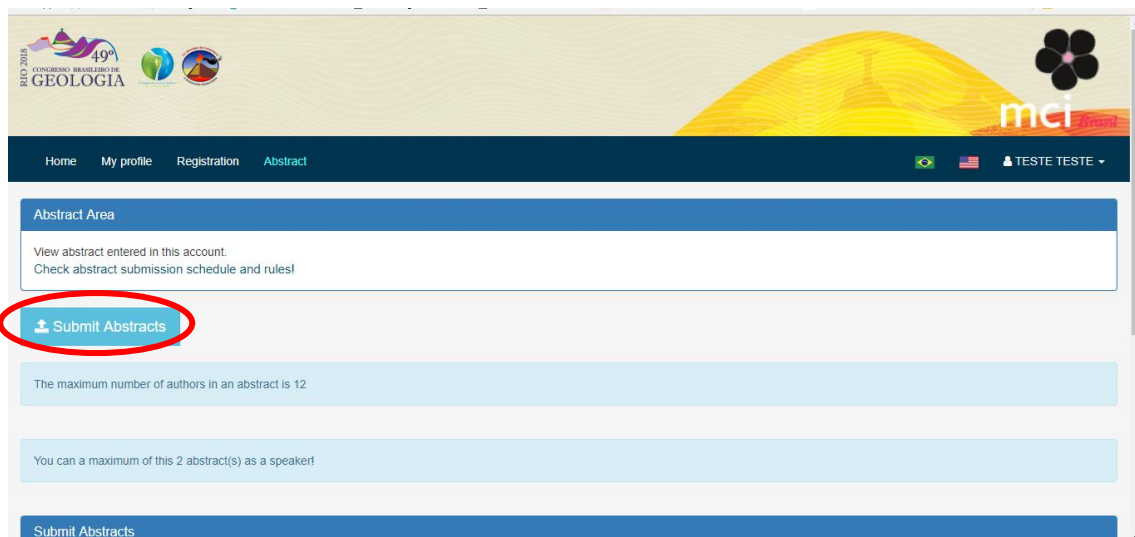
* If you wish to take advantage of promotional discounts for early bird registrations, you can proceed with the payment of your registration.

Figure 12: Registration generated



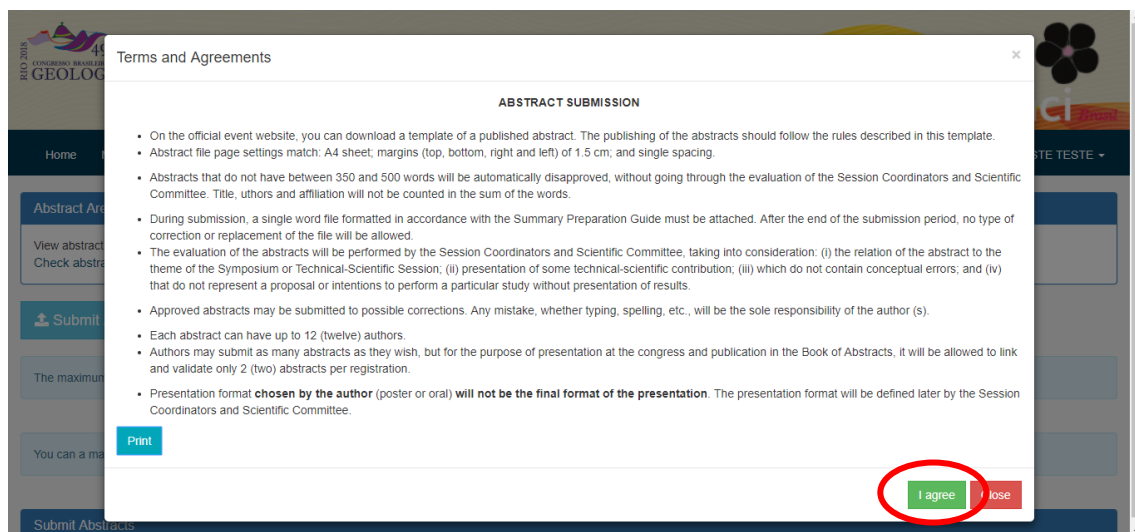
13. Select the option "Submit Abstracts"

Figure 13: Abstract submission system



14. We kindly ask you to read carefully all the information provided before sending your file. Select "I agree".

Figure 14: Abstract submission rules



15. The first information to fill out is those of: author presenter, lead author and co-authors. All items signed with * are mandatory. After informing the EVENT you will be asked to classify the THEMATIC SESSION (mandatory item). Select "Save".

Figure 15: Abstract submission form

Author | Presenter:

Author Status: * Country: * CPF/Passport: * Author's name: *

Gender: * Institution: * City: *

[Add New Author](#)

Title: *

Event: * Thematic Session: * Presentation Format: *

Keywords: * Keywords: * Keywords: *

* 1. Title of main author:
☒ Undergraduate ☐ Post-graduate ☐ Professional in the field ☐ Doctoral Degree ☐ Master Degree

[Return](#) [Save](#)

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COMPLETE ALL THE MANDATORY ITEMS SIGNED WITH *

AFTER SELECTING THE EVENT, A NEW ENTITLED FIELD "THEMATIC SESSION" WILL BE AVAILABLE FOR FILLING. DO NOT FORGET! THEMATIC SESSION IS A MANDATORY ITEM.

16. After the authors' registration and information pertinent to the abstract, you will need to send the abstract file to the system by selecting the option as described below.

Figure 16: Abstract file submission

The maximum number of authors in an abstract is 12

You can a maximum of this 2 abstract(s) as a speaker

Submit Abstracts

Nº of Abstract :	Title	Presentation Type	Date	Phase	Status	Actions
4191	teste	PÔSTER	2018-01-11	1	(Full abstract Pending)	

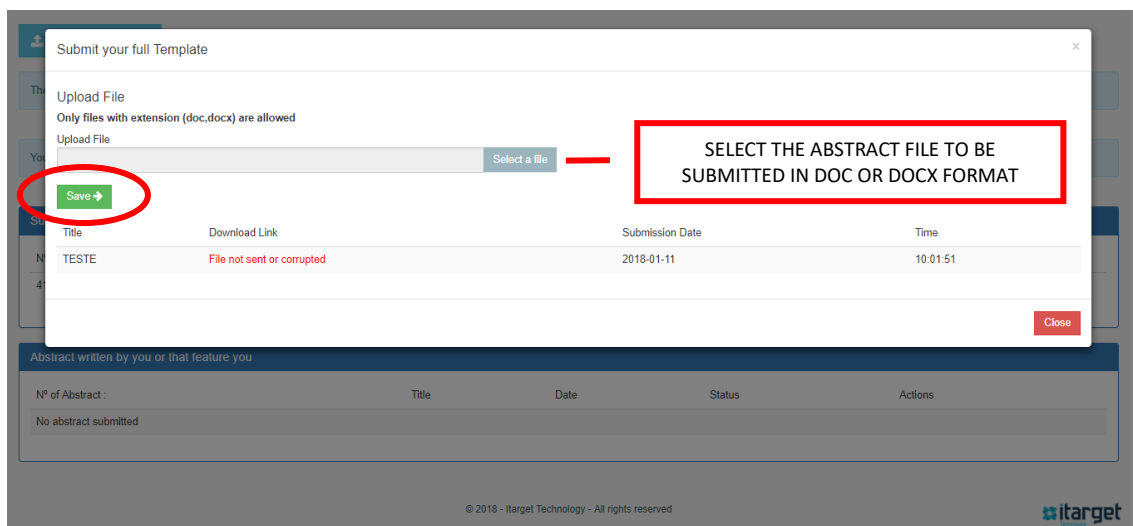
Abstract written by you or that feature you

Nº of Abstract :	Title	Date	Status	Actions
No abstract submitted				

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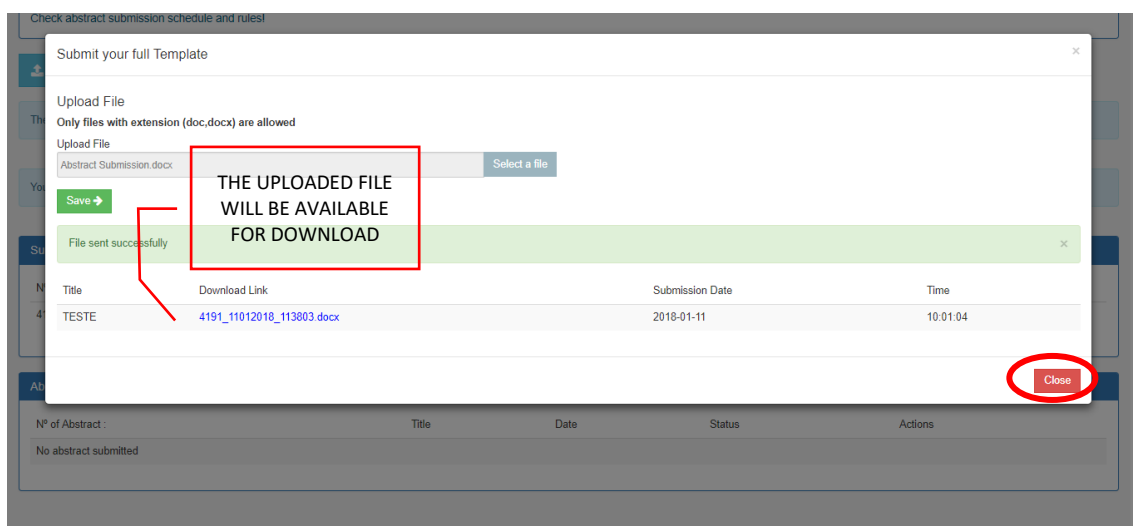
17. Select the option "Select a file" to submit the abstract file for evaluation. DO NOT FORGET THE FORMAT ACCEPTED IS DOC OR DOCX! After choosing the file, select "Save".

Figure 17: Abstract file submission DOC or DOCX



18. In case of acceptance of the uploaded file, a download link will be available as below. Select "Close".

Figure 18: Acceptance of the uploaded file



19. The abstract has been successfully submitted and is awaiting evaluation. Any necessary changes can be made through the "Actions" field.

Figure 19: Confirmation abstract submission

Check abstract submission schedule and rules!

Submit Abstracts

The maximum number of authors in an abstract is 12

You can a maximum of this 2 abstract(s) as a speaker!

THE ABSTRACT HAS
BEEN SUCCESSFULLY
SUBMITTED

Submit Abstracts

N° of Abstract :	Title	Presentation Type	Date	Phase	Status	Actions
4191	teste 	PÔSTER	2018-01-11	1	(Waiting for evaluation)	   

Abstract written by you or that feature you

N° of Abstract :	Title	Date	Status	Actions
No abstract submitted				